The Commissioners met in Executive Session in Conference Room 1A at 12:15 p.m. President Heirbrandt called the public session to order at 1:19 p.m. declaring a quorum present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Mark E. Heirbrandt. Heirbrandt led the Pledge of Allegiance.

EXECUTIVE SESSION MEMORANDA

Approval of Executive Session Memoranda
Approval of Minutes
Dillinger moved to approve the Executive Session Memoranda of November 23, 2015 and the Minutes of November 9, 2015. Altman seconded. Motion carried unanimously.

BID OPENING

Bridge No. 261 Replacement
Mr. Mike Howard opened bids for the replacement of Bridge No. 261, 106th Street over Cheeney Creek. Form 96, Non-Collusion Affidavit, Bid Bond, Financial Statement and Acknowledgement of one (1) Addendum were included in all bid packets unless otherwise noted.

- Rieth Riley $1,554,797.03
- Hoosier Pride Excavating $1,496,598.93
- Duncan Robertson $1,474,443.91

Dillinger moved to forward the bids to highway staff for review and recommendation later in the meeting. Altman seconded. Motion carried unanimously.

QUOTE OPENING

146th Street Inlet & Curb Repair
Howard opened the quotes for the Inlet and Curb Repair for 146th Street, Campus Parkway and Southeastern Parkway. Non-Collusion affidavit was included in all quotes unless otherwise noted.

- E & B Paving $196,440
- Milestone Contractors, L.P. $169,000
- Rieth-Riley Construction Co., Inc. $182,400

Altman moved to forward the quotes to highway staff for review and recommendation later today. Dillinger seconded. Motion carried unanimously.
96th Street & Olio Pedestrian Signal and Curb Ramp Replacement
Howard opened the quotes for the 96th Street and Olio Road Pedestrian Signal and Curb Ramp Replacement. Non-Collusion Affidavit is included in all quotes unless otherwise noted.

- Morphey Construction $78,368.90
- Signal Construction $75,088.50 (No Non-Collusion Affidavit, included E-Verify Statement)
- Shambaugh & Sons, LP $93,040.70

Altman moved to forward the quotes to highway staff for review and recommendation later today. Dillinger seconded. Motion carried unanimously.

PLAT APPROVALS

Baby Acres Plat
Mr. Dave Lucas recommended approval of the Baby Acres Plat. Dillinger so moved. Altman seconded. Motion carried unanimously.

Chaudion Subdivision
Lucas recommended approval of the Chaudion Subdivision Plat. Dillinger so moved. Altman seconded. Motion carried unanimously.

HIGHWAY BUSINESS

Riverwalk Construction Engineering Agreement
Mr. James Neal requested approval of the LPA-Consulting Agreement with Butler, Fairman & Seufert, Inc. (HCHD #E-15-0011) for construction inspection services for the construction of Phase 2A of the Hamilton County/City of Noblesville Riverwalk. Neal requested approval be based on the county council’s approval of additional funding to cover the entire costs. Altman so moved. Dillinger seconded. Motion carried unanimously.

106th Street/Monon Engineering Agreement
Neal requested approval of Local Funded Engineering Agreement (HCHD #E-15-0012) with HWC Engineering for the design of a pedestrian signal (HAWK) at 106th Street at the Monon Trail. The not to exceed amount is $19,000. Neal requested approval be based on the county council’s approval of the transfer of funds. Dillinger so moved. Altman seconded. Motion carried unanimously.
146th Street Path Supplemental Agreement No. 3
Neal requested approval of Supplemental Agreement No. 3 (HCHD #E-13-0005) with Paul I. Cripe, Inc. dba Cripe for the pedestrian multi-use path on 146th Street from Carey Road to Herriman Boulevard. The supplemental amount is $18,956 for a new not to exceed amount of $149,188.21. Altman so moved. Dillinger seconded. Motion carried unanimously.

Allisonville Road and Cumberland Road Roundabout Supplemental Agreement No. 1
Neal requested approval of Supplemental Agreement No. 1 (HCHD #E-14-0013) with USI Consultants, Inc. for the proposed roundabout intersection at Allisonville Road and Cumberland Road. The new not to exceed amount of $263,310. This is a federal aid project. Altman so moved. Dillinger seconded. Motion carried unanimously.

Curb Ramps and New Sidewalk Construction Inspection Agreement Supplemental Agreement No. 4
Neal requested approval of Supplemental Agreement No. 4 (HCHD #E-14-0008) with First Group Engineering, Inc. for construction engineering for the 146th Street ADA Ramp Construction from Springmill Avenue to Western Way and 146th Street from Dublin Drive to Harrison Street. The supplement amount is $12,050 for a new not to exceed amount of $107,533.68. Altman so moved. Dillinger seconded. Motion carried unanimously.

Flat Fork HOA and Vermillion HOA Landscape Sprinkler in Right of Way Agreement

Bridge No. 263 Engineering Agreement
Neal requested approval of Local Funded Engineering Agreement (HCHD #E-0010) with USI Consultants, Inc. for replacement of Bridge No. 263, East 96th Street over Bills’ Branch. Dillinger so moved. Altman seconded. Motion carried unanimously.

Bridge No. 35 Supplemental Agreement No. 2
Neal requested approval of Supplemental Agreement No. 2 (HCHD #E-14-0012) with Lochmueller Group, Inc. for rehabilitation of Bridge No. 35, 106th Street over Williams Creek. Altman so moved. Dillinger seconded. Motion carried unanimously.
Concurrence with Traffic Study Correspondence
Neal requested approval of the list of correspondence concerning investigations on Hamilton County roads dated November 23, 2015.

- Kara Smith concerning reduce speed limit on Seminole Road and Mill Creek Road south of SR 32 in Noblesville Township. No changes to the speed limit will be done at this time.
- James Siler concerning speed limit reduction on Cyntheanne Road from 136th Street to SR 38 in Fall Creek and Wayne Townships. The speed limit will remain a 55 mph zone.

Dillinger moved to approve. Altman seconded. Motion carried unanimously.

Small Structure No. 31005 and No. 31068 Bid Award
Neal recommended the bid for Small Structure No. 31005 and No. 31068 be awarded to Hoosier Pride Excavating, Inc. in the amount of $923,723.41. Altman so moved. Dillinger seconded. Motion carried unanimously.

Small Structure No. 23060 Bid Award
Neal recommended the bid for Small Structure No. 23060 be awarded to Hoosier Pride Excavating, Inc. in the amount of $659,692.41. Dillinger so moved. Altman seconded. Motion carried unanimously.

BUILDINGS & GROUNDS

Daikin Contract
Mr. Steve Wood requested the approval of the one year contract with Daikin for the maintenance of the new chillers for the Judicial Center and Historic Courthouse. Wood reported he requested a one year contract because next year all of the HVAC contracts come up for renewal and he would like to handle all the contracts at one time. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

SAFETY RISK MANAGEMENT

Computerized MSDSonline Proposal
Mr. Dan Papineau presented a proposal to computerize the MSD/SDS (Material Safety Data Sheet/Safety Data Sheet) books. New/updated MSDS/SDS are not easy to get and computerizing will organize the county’s information and all six (6) administrators would have access to the database and be able to make changes if needed. This will be posted on the county intranet site allowing access to employees. Heirbrandt asked if the fire department would have access to the data? Papineau will see if that can be done, they will need a list of the chemicals and we can print off the list as needed. We would
be able to print a hard copy anytime it is needed. Altman would like to have a hard copy at a certain location in case the computer systems go down. (Wood commented but it was inaudible) Wood suggested a hard copy be maintained at each facility. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

PUBLIC SAFETY COMMUNICATIONS

Motorola Radio System Change Order for Purchase of UHF Control Link
Mr. Michael Snowden requested approval of a change order for the purchase of a UHF Control Link at a cost of $15,038.85. This will allow connection the Carmel backup site with the 630 foot prime site tower which would then reach the northern part of the county. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

COURT ADMINISTRATION

2015-2016 Self-Help Center Attorney Contract
Ms. Cathy Hightower requested approval of the 2015-2016 Self Help Center Attorney Contract. The State has awarded a $50,000 grant to fund this Center. This contract is just for the attorney, there will be another contract for the clerical person. Funds are expected to come in December and if the contract is approved today it will allow for appropriation of the funds in January so the clinic can begin in January. The position is part-time at an hourly rate. Dillinger moved to approve. Altman seconded provided it is limited to the grant amount. Motion carried unanimously.

COMMISSIONER COMMITTEE REPORTS

LEPC/EMA Exercise
Altman reported she attended the LEPC/EMA Tabletop Exercise and she was very impressed. It was a realistic scenario of an incident that could occur in Hamilton County. The responders in the EOC (Emergency Operations Center) were not pre-briefed which made it more realistic. The State Director of Homeland Security was present and he was very impressed with our facilities and operations.
DIRECTOR OF ADMINISTRATION

Community Corrections 2016 Grant
Mr. Dan Stevens confirmed the Commissioners received an e-mail indicating a funding adjustment to the 2016 Hamilton County Community Corrections Grant. There was a math error from the State and they needed confirmation that the Commissioners were notified of the change and were ok with the change.

Authorization of Meal Expenses – Court Administration
Stevens stated Court Administrator Ollie Schierholz has requested approval of Authorization of Meal Expenses covering out of pocket expenses in the amount of $158.66 for meals provided to the Evidence Based Decision Making Team. The meeting dates were May 28, August 19, September 24 and October 21, 2015. These are working luncheons from 12:00 noon to 2:00 p.m. Schierholz either forgot or was not aware that he was required to get authorization for meal expenses prior to the expenditures; he is clear on that procedure now. Stevens is requesting approval of the money already spent and what he will spend for meetings in 2016. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

Capital Assets, LLC 2016 Contract
Stevens requested approval of the 2016 Contract with Capital Assets in the amount of $36,000 for lobbying services to be paid in equal monthly increments as billed. Heirbrandt commended Mr. Cockrum on the job he did last year. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

Extension of Trail from Fishers to Conner Prairie
Stevens reported he received a letter from Gray & Pape, Inc. concerning a proposal from the City of Fishers to extend and reconstruct an asphalt recreational trail from downtown Fishers to Conner Prairie. Stevens passed the letter on to Brad Davis for review.

Senior Citizen Organization
Stevens reported he met with members from the Senior Citizens Organization where they requested the Commissioners reconsider their current lease of the facility on the corrections campus property. They are planning on doing some capital improvements to the facility. They are aware that the county is reviewing the corrections campus master plan. The Commissioners suggested meeting with them in a work session at 10:00 a.m. on December 14, 2015.
NOW Conference
Stevens reported he represented the Commissioners at the Neighborhood NOW Conference sponsored by HAND, Inc. Stevens provided copies of the information that was distributed during the conference. It was well attended by representatives from all over the county and included interesting discussions.

Corrections Campus Master Plan
Stevens reported after preliminary reports on the Corrections Campus Master Plan Directors Ralph Watson, Steve Wood, Sheriff Bowen, Prosecutor Buckingham and he met and discussed the recommendations contained in the reports. They have tried to narrow down the top three issues and they recommend this group hold further discussions with DLZ/RQAW to determine feasibility and cost estimates based on these conclusions. There may be additional costs incurred.

Tree Lighting Ceremony
Stevens presented the agenda for the Tree Lighting Ceremony scheduled for Friday, November 23, 2015.

Altman left the meeting.

ATTORNEY

Helms Cemetery
Howard reported he has spoken Corby Thompson regarding the Helms Cemetery development plan for construction within 100 feet of the cemetery. They are asking for a sewer easement and road easement with a gap in the middle. They have come to a solution and Thompson’s engineer will draw up the documents for further review.

Litigation Claim
Howard requested approval of a litigation claim to be paid from the Liability Trust Account in the amount of $18,405.50 for services rendered from July 1, 2015 through September 1, 2015. Dillinger moved to approve. Heirbrandt seconded. Motion carried unanimously.

Termination of Lease Agreement at Corrections Facility
Dillinger moved to allow Howard to move forward with the termination of a lease agreement of property at the corrections facility. Heirbrandt seconded. Motion carried unanimously.
MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
NOVEMBER 23, 2015
Commissioners Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

AUDITOR

Homeland Security Cyber Security Project Grant

Hamilton County Express Transit System Grant Voucher
Coverdale requested approval of the Indiana Department of Transportation (INDOT) pay voucher for the purchase of five (5) buses for the Hamilton County Express (HCE) system. Dillinger moved to approve. Heirbrandt seconded. Motion carried unanimously.

Clerk’s Monthly Report

Treasurer’s Monthly Report

Acceptance of Bonds/Letters of Credit – Drainage Board
Coverdale requested the acceptance of Bonds and Letters of Credit for the drainage board. Dillinger moved to accept. Heirbrandt seconded. Motion carried unanimously.

- HCDB-2015-00046 – Fidelity and Deposit Company of Maryland Performance Bond No. 7647124 for the Clara Knotts Drain, Delaware Street/Washington Boulevard Arm - $299,952.00
- HCDB-2015-00046 – Fidelity and Deposit Company of Maryland Payment Bond No. 7647124 for the Clara Knotts Drain, Delaware Street/Washington Boulevard Arm - $299,952.00
- HCDB-2015-00047 – Fidelity and Deposit Company of Maryland Performance Bond No. 7647125 for Benton Hinesley Drain, South Drive Arm - $253,064.00
- HCDB-2015-00047 – Fidelity and Deposit Company of Maryland Payment Bond No. 7647125 for Benton Hinesley Drain, South Drive Arm - $253,064.00
- HCDB-2015-00048 – Fidelity and Deposit Company of Maryland Performance Bond No. 7647126 for Cool Creek Drain, William Knight Arm - $287,473.00
- HCDB-2015-00048 – Fidelity and Deposit Company of Maryland Payment Bond No. 7647126 for Cool Creek Drain, William Knight Arm - $287,473.00
Minutes
Hamilton County Board of Commissioners
November 23, 2015
Commissioners Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

- HCDB-2015-00049 – Fidelity and Deposit Company of Maryland Performance Bond No. 7647127 for Mud Creek Drain, High Flow Shelf - $265,500.00
- HCDB-2015-00049 – Fidelity and Deposit Company of Maryland Payment Bond No. 7647127 for Mud Creek Drain, High Flow Shelf - $265,500.00

Release of Bonds/Letters of Credit – Drainage Board
Coverdale requested the release of Bonds and Letters of Credit for the drainage board. Dillinger moved to accept. Heirbrandt seconded. Motion carried unanimously.

Payroll Claims

Vendor Claims
Coverdale requested approval of Vendor Claims to be paid November 24, 2015. Dillinger moved to approve. Heirbrandt seconded. Motion carried unanimously.

BID AWARD

Bridge No. 261 Replacement
Neal reported the bids for replacement of Bridge No. 261 have been reviewed, the apparent low bidder is Duncan Robertson and recommended award to Duncan Robertson subject to the approval of the funds transfer request at the next county council meeting. Bid amount is $1,474,443.91. Dillinger moved to approve. Heirbrandt seconded. Motion carried unanimously.

QUOTE AWARD

146th Street Inlet & Curb Repair
Neal reported in accordance with IC 36-1-12-4.7 all quotes are to be rejected because they came in above $150,000 which is the threshold for quotes.
96th Street & Olio Pedestrian Signal and Curb Ramp Replacement
Neal reported upon review of the quotes for the pedestrian signal and curb ramp replacement for 96th Street & Olio Road Signal Construction, Inc. had the apparent low quote however they did not have all of the required documentation so they are non-responsive. The second low quote was from Morphy Construction in the amount of $78,368.90 and recommended their quote be accepted. Dillinger so moved. Heirbrandt seconded. Motion carried unanimously.

Dillinger moved to adjourn. Heirbrandt seconded. Motion carried unanimously.

Commissioners Correspondence
Indiana Department of Environmental Management:
   Approval of Modifications of Existing Source – ID Castings LLC
Certificate of Liability Insurance:
   Stanley Security Solutions

Present
Christine Altman, Commissioner
Steven C. Dillinger, Commissioner
Mark Heirbrandt, Commissioner
Dawn Coverdale, Auditor
Dan Stevens, Director of Administration
Kim Rauch, Administrative Assistant to Auditor
Michael Howard, Attorney
Brad Davis, Highway Director
Jim Neal, Highway Engineer
Joel Thurman, Highway Project Engineer
Brandi Tarner, Highway Public Service Representative
Dave Lucas, Highway Staff Engineer
Ali Krupski, Highway Bridge Program Engineer
Faraz Khan, Highway Staff Engineer
Christopher Burt, Highway Engineering Technician
Bob Davis, Highway Superintendent
Steve Wood, Buildings & Grounds Superintendent
Dan Papineau, Safety Risk Manager
Mike Snowden, Public Safety Communications Director
Cathy Hightower, Court Administration
David Cheesman, Bid Opening