



January 12, 2023

The January meeting of the Hamilton County Health Board was called to order at 8:03 a.m. by chairperson Charlotte Boden.

MEMBERS PRESENT: Charlotte Boden, Dr. David Dwyer, Diana Nevitt, Renee Dillinger, Dr. Naomi Penney and Dr. Brad Sutter. Also attending were Health Officer Dr. Charles Harris and John Terry the Health Board Attorney.

HEALTH DEPT. EMPLOYEES PRESENT: Jason LeMaster, Administrator; Georgia Roudebush, Vital Records; Janice VanMetre, Director of Nursing; and Tammy Sander Hamilton County Media Relations Liaison & Health Dept public relations contractor.

HEALTH DEPT. EMPLOYEES NOT PRESENT: Chris Walker, Preparedness Coordinator, Amy Ballman, Director of Environmental Health, James Ginder, Health Educator

PUBLIC IN ATTENDANCE: Cathy Nickels-Herndon.

Charlotte Boden introduced the newest member to the Board, Dr. Naomi Penney.

MINUTES: Charlotte Boden asked the Board members if there were any additions or corrections to the October Board minutes. There were none. She asked for a motion to accept the minutes. Diana Nevitt made a motion to accept the minutes and Renee Dillinger second. All agreed. Motion passed.

Charlotte Boden opened the floor for the discussion of Election of Officers. Diane Nevitt made motion to keep the present Chairperson, Charlotte Boden, who accepted the nomination. Dr. Dwyer made motion to have Diana Nevitt become Vice Chairperson, who accepted the nomination. All agreed. Motion passed.

OLD BUSINESS: None.

NEW BUSINESS: None.

DIVISION REPORTS:

Nursing: Janice VanMetre updated the Board Members on the number of influenza shots given during the regular clinic. The High Dose & Flu block vaccines for 65 and older were all administered by the end of October. Janice will be ordering the flu vaccine for the 2023-24 season in March and will increase the number of vaccine doses ordered. She also went over the number of new clients and the number of patients seen in the last quarter. She informed the board how the Lead Program was progressing since starting back up in January 2022. As of December 12, she was able to hire a new part time nurse who will be helping with getting information out to the doctor's offices about immunizations.

Health Education: Jim Ginder was unable to attend the meeting. Janice VanMetre discussed the health education information provided by Jim. She told the board the Health Education division is looking into working with Ivy Tech on some projects. Health Educator Kaylen Underhill is working on a presentation about women's health.

Vital Records: Georgia Roudebush reported to the Board members the number of births and deaths for the last quarter and the number of certificates issued.

Emergency Preparedness: Chris Walker was unable to attend the meeting. Jason LeMaster went over the preparedness division activity report submitted by Chris. Jason reported that COVID testing ended December 29 at the Health Department. Home tests are still available to the public to pick up here at the office.

Environmental: Amy Ballman was unable to attend the meeting. Jason LeMaster reported to the Board Members the Environmental Health division 4th quarter report submitted by Amy Ballman. Winter markets have started and are being inspected. The report showed the number of septic and well permits issued for the last quarter. Jason informed the Board the Vector Control division was preparing for the 2023 mosquito control season. The Board had no questions about the food inspection summary report.

Administrative: Jason LeMaster told the Board each year in December the Hamilton County Board of Commissioners recognize employees for their years of service. For 2022 the following employees were recognized: Andrew Hazel and Julie Stonebraker, five years; Carol (Susie) Swensen and Julie Nagel, 15 years; Georgia Roudebush, 20 years and Jason LeMaster, 25 years.

Jason informed the Board members of the department's improvement projects which are being funded by the vaccine insurance reimbursement revenue. Project include exam rooms remodeling, additional security cameras, purchasing of a mobile clinic vehicle, and software enhancements. He informed them about the external activities planned for this year. He explained to the Board Members about three external activities starting this year. The Indiana Department of Health has upcoming legislative session to include state budgetary funding increase of public health. The second activity is a Leadership Core Committee formed to work on the key performance indicators for local health departments. They were provided a handout with the list of services. The third was a partnership with Trinity Free Clinic to continue as a testing site and to be a pilot program for a Hamilton County Healthy Workforce Clinic.

Health Officer: Dr. Charles Harris informed the Board members that January 26, 2023, is Public Health Day at the State House. If any of the Board Members would want to attend, they are welcome.

Public Comment: Questions were asked about the money from the legislative session and the partnership with Trinity Free Clinic Workforce. Jason was able to answer their questions.

Adjournment: Board Chairperson Charlotte Boden asked for a motion to adjourn the meeting at 9:01 a.m. Dr. David Dwyer made a motion to adjourn. Dr. Brad Sutter seconded. All agreed. Meeting was adjourned.

Charlotte Boden
Chairperson

Georgia Roudebush
Office Manager