Hamilton County Community Corrections
Advisory Board Meeting Minutes
May 8, 2019

The following members were present: Honorable Gail Bardach, Bob Bragg, D. Lee Buckingham, George Buskirk, Honorable Richard Campbell, Steve Dillon, Roger Drayer, Honorable Paul Felix, Susan Ferguson, Mike Fogarty, Krista Radican, Barbara Scott, Dan Stevens, and Amy Wilson.

A quorum was present. Ralph Watson, Kevin Mulroony, Jennifer Armstrong, and Tom Gehlhausen were also in attendance.

Susan Ferguson called the meeting to order.

Susan Ferguson called for the approval of the April meeting minutes. Roger Drayer made a motion to approve the minutes as presented. Barbara Scott seconded the motion and it passed unanimously.

Following a brief summary by Mr. Watson, Susan Ferguson called for approval of the March and April fiscal reports. Dan Stevens made a motion to approve the reports as presented. Roger Drayer seconded the motion and it passed unanimously.

Public Comment

There were no public comments.

Director’s Report

A written report was submitted and reviewed by the Executive Director.

Old Business

Mr. Watson distributed a handout identifying various pieces of legislation that passed during the legislative session at the Statehouse. He noted the appropriation for the Community Correction budget has had protection against it in the past so it could not be used for anything else. That language was not in the introduced budget bill, as it was taken out for some reason. The language was later returned to the budget bill at some point during the process. There was no increase to the community corrections budget, but there also were no reductions. He then reviewed some of the other legislation that passed.

On April 15th Mr. Watson attended a public hearing for the proposed credit time deprivation procedural rule. No one spoke in opposition to the rule and two directors spoke in favor of it. The Monroe County Community Corrections Director did propose an amendment to the language being offered. At the conclusion of the hearing it was noted that the proposed language would be considered by the Department of Correction (DOC). The Indiana Department of Corrections (IDOC) will conduct an internal review. After that review the proposed rule will be forwarded to the Attorney General’s Office for consideration, and if approved it will proceed to the Governor’s Office for consideration. If approved, it appears it will be effective immediately.

New Business

Mr. Watson distributed a handout with the proposed 6-month budget for the grant extension. The extension was a result of the DOC’s decision to switch from a Fiscal year that ran from July-June to a Calendar year. The DOC will continue to fund the agency at the current monthly amount. Dan Stevens made a motion to approve the budget as presented. Bob Bragg seconded the motion and it passed unanimously. Mr. Watson will present the grant agreement at the May 28th Commissioner’s meeting for their consideration.
Mr. Watson distributed a memorandum from Stephanie Ruggles. The memorandum outlined the Pretrial Services budget for the 6-month grant extension. Since the grant only covers salaries for Pretrial Services their submission is less detailed. Honorable Gail Bardach made a motion to approve the Pretrial Services budget as presented. George Buskirk seconded the motion. All present voted in favor of the agreement with Roger Drayer abstaining.

The DOC has implemented a new process for the disposal of fixed assets. If an item is purchased with grant or project income funds, and is placed on the agency inventory per guidelines, the local Advisory Board must approve the disposal/transfer/sale of the fixed asset. The agency is requesting to remove a 2008 Ford Explorer from active status in the agency fleet and make it available for county auction. There are significant repairs that would be needed if we were to decide to keep the vehicle. D. Lee Buckingham made a motion to approve making the vehicle available for county auction. George Buskirk seconded the motion and it passed unanimously.

There was no further business to be presented and Susan Ferguson adjourned the meeting. The next meeting will be June 6th at noon.