The meeting was called to order at 1:38 PM Wednesday, September 19, 2012. Those present were as follows: Mr. Kent Ward, Hamilton County Surveyor; Ms. Christie Kallio, Hamilton County Surveyor’s Office; Mr. Steve Smith, Town of Arcadia; Mr. Bill Frye, Hamilton County Airport Authority; Mr. Chuck Kiphart, Hamilton County Plan Commission; and Tim Stottlemyer, City of Noblesville.

Minutes of July 25, 2012:  
There were no changes made; the minutes were approved.

Community Updates:  
Arcadia – Smith stated that John Phifer is finishing the annual report and we’ll have it sent shortly.

Noblesville – Stottlemyer stated that Noblesville’s due date for the annual report is the end of September. Construction seems to be slow. We’re working through our IDDE. We’ve changed software systems so we’re tracking using asset management.

Hamilton County – Kallio stated that the County’s annual report is due October 15th. From the INAFSM Conference it appears that the County’s audit will be next February or March. Once we get our annual report submitted Reggie is supposed to give us feedback. I will be asking all of our county facilities, Parks, Health, etc. to give me their updates for the annual report.

Concrete Washout Workshops:  
Stottlemyer stated that there is an email going around talking about the “Keep it Clean” Workshop which is primarily Hamilton County Soil & Water and our group along with Marion County Soil & Water to do the contractor’s workshop. In 2012 there were strong feelings by the majority not to hold that workshop this year, but to possibly do a concrete washout workshop so we still have some kind of contractor training going on. We’re trying to get those details pulled together and the proposed date is before the concrete plants shut down which is typically near the end of November depending on weather and demand projects, so either late October or early November. The target audience is concrete ready mix producers and their drivers. We’ve been working with the Indiana Ready Mix Concrete Association in the last three or four years and produced an extensive training video to train the ready mix drivers on proper concrete washout, the need for that and the proper process. They came to the table with a power point training program, which is a self certification program from within the industry, to certify their own drivers and that they understand it. There’s a test for confirmation training and tracking and purposes. The system is in place. The other people that can be invited to the workshop are the concrete contractors. The people that are the members of the IRMCA pretty well get it; it’s the nonmembers and some of them are here in Noblesville and in Hamilton County. We’re still seeing a fair amount of concrete washout violations. We see a couple of them a month still.

Ward asked what the citation requirements are that you do the certification.
Stottlemyer stated that several of us require the training to accompany; if there’s a monetary fine, providing documentation that their drivers are being trained is a requirement we like to have. We’re going to partner on a second video with Indiana Ready Mix Concrete Association geared towards the concrete customer so they understand the need for the washout because they are ultimately the ones that are supposed to be providing them. Most large construction projects the guys know they’re supposed to do it, but it’s the in between projects; the guy who pours residential pools, sidewalks, etc. This is where there is not a Rule 5 permit, but they’re still pouring concrete so that’s an entire audience that’s been missed and we’re still seeing a fair amount of violations there. The Association is excited about having that as a tool available to them. Lori Gates through INAFSM is hoping to champion and direct that. Tippecanoe Partnership wants to take a lead in that as well. We’re trying to work out the details and cost. I will probably participate from Noblesville and if the rest of the Hamilton County group wants to participate as well; we don’t know what the costs are yet. We wanted to use a majority of the original footage from the original project, but the production company was sold and a professor from Ball State in the videography department bought the company and does this on the side, but none of the original footage is available so we may have to start from scratch.

Ward asked if there will be outside, classroom, demonstration at the workshop? I went out to the 4-H grounds, but didn’t really see anywhere to dig something.

Stottlemyer stated that he doesn’t know that we really need to dig something. We discourage the excavated style washout pits because they’re always the worse ones of them all. They’re the ones that fail the quickest, look the worse and perform the worst. The nicest ones seem to be if you stack straw bales in a 10x10 or 12x12 cube, line it with heavy plastic (10 ml), fold it over, get it all seated down so it fits into the corners; fold it over the bales and stake it down and that’s a good washout; easy to clean up, above grade, it’s not the low point that fills up and runs over with rainwater; those seem to perform the very best. We can have one of those and it could be done inside. If builders wanted to bring one of their trucks inside they could; if we wanted to invite vendors that’s an option too. At this point in the game it’s kind of late to be coordinating something like this and putting it on in six weeks. If it doesn’t happen in the fall our Education Committee through the Upper White who has always contracted to put on the Keep it Clean Workshop; the top item on the agenda to discuss next is what are we doing with pour contractor training. If we don’t do it this fall we can roll it into a spring track.

Kiphart asked whose responsibility is it to provide these facilities, particularly with swimming pools; is it the contractor or the concrete people?

Stottlemyer stated that because it’s not regulated the only requirement is that they do not dispose of it improperly. At that point its debris that’s on the concrete truck so we are saying it’s the concrete driver’s responsibility at that point or the concrete companies. It’s their debris on their shoot that they want to get off. Just because you want a clean truck doesn’t mean you can put it down our storm drain or improperly dispose of that. On a regulated job site that has to have a Rule 5 permit then it is the job site operator, that guy in charge of that job site, who is required, on his plan, to provide that for the concrete drivers. Those are all good things to clarify in the training. The Ready Mix industry has a new liaison who is glad to come and help with the training; the portion that they provide. We can start with the entities perspective, what the regulations are, why we enforce and why we fine, question and answers and go into some training; take the test, show the samples and be done.
INAFSM:
Kallio stated that this was the first INAFSM Conference she has been to. The difficulty I had with INAFSM was that my responsibilities span from hydrology, to flood control, to MS4 work so picking which class to go to I had some trouble. It was a good turn out; there were over 200 people there this year. I felt three days was a long time to be there. I did pick up some information on the MS4; even though we rolled out an IDDE guidance that was well received by Reggie, but the other parts were more elementary to me even though I’ve only been working on this for a year I feel our countywide MS4 program, including Fishers, Noblesville, Carmel, etc. is a little more advanced than some. I liked the presentations about the weather and the climate changes. Some of the hydrology classes were good information; pretty detailed for people that don’t work with hydrology everyday.

Stottlemyer stated that the issue every year at INAFSM is whether it is a 100 Freshman Class or is it a 400 or above class. I think that is one of the things that they need to do. Both are needed because the divide in the MS4 Community is getting greater. Both classes are needed, but I think they need to define that in the outline of the schedule.

Ward asked if they had the dates for INAFSM next year?

Kallio stated that she believes they said September 11, 12 & 13 and then the pre-golf match will be September 10, 2013.

Stottlemyer stated that the INAFSM Conference is typically after the White River Clean Up which is always the 2nd Saturday of September.

Ward stated that they typically go with availability of the facility. I’ll try to devote some time to the Concrete Washout Workshop.

Stottlemyer asked Ward to let him know if it’s worth pursuing; if it isn’t we’ll do it in the spring assuming we do have a Contractor’s Workshop in 2013.

Ward asked Stottlemyer if he had contact information on the concrete companies?

Stottlemyer stated that they’ll use the IRMCA for that to help promote it and get the word out and whoever else. We can do an initial blast email to municipalities with an invite to send out to any appropriate contact you feel may benefit.

Ward stated that we may need to mail it to some people; I don’t know that everyone is on the contact list.

Stottlemyer stated that there are a few locals in Noblesville that are not members and desperately need the training. If there are personal relationships there that can encourage them to attend that would be good.

Extra Popcorn Bags:
Ward stated that we have two boxes full of popcorn bags. Some of the MS4 contact information has changed. Does anyone want them?

The Committee decided to recycle the bags.
Next Meeting:
The next meeting was scheduled for November 14, 2012 at 1:30 p.m.

Future Meetings:
Kallio stated that our turnout is getting a little scarce at these meetings. Does anyone know why?

Stottlemeyer stated that he thinks sometimes it’s good to review our real purpose or goal for the meeting. We’re supposed to have meetings and take minutes, but what do we accomplish, what do we need to accomplish and have we lost site and are we having a meeting just to check a box to have a meeting and sometimes that’s kind of what happens.

Ward stated that and to coordinate, communication and information.

Stottlemeyer stated that the Rule at the County level is more compartmentalized in your departments. At the municipal level I bring all of those; my only fulltime job is to coordinate the Phase II Program, so I bring all the pieces and all the different departments together and we’re more integrated in a more holistic way where the County is more compartmentalized and maybe that’s what this meeting is really for; for coordinating county stuff and less for municipal stuff; if I were to guess why.

Kallio stated that she has wondered if our Standards meeting is kind of morphing into a Phase II meeting.

Stottlemeyer stated that the Phase II meeting initially was really to figure out how to get it off the ground and work together and that’s happened. Maybe this meeting is more of a County Department Phase II meeting and less a countywide meeting. There are some fantastic things happening. Another County Health Department was taking the lead on some really creative stuff and working with the entire county, all the MS4’s in the county; there is some tremendous work going on in other counties. I say we all have good programs, but there are some other counties that are, in some ways, far surpassing us in many ways.

Ward stated that he believes that comes from the top; some counties are told to do enough to just get by.

Training:
Kallio stated that the county purchased this video last year. I’ve been bringing the video to the meeting because Harry (Nikides) had asked for it. If anyone wants to borrow the video it’s available.

Stottlemeyer stated that some departments are required to have the spill prevention and erosion control and countermeasure plan and training; what is the threshold that requires specifically the SPCC; is it certain gallons?

Ward stated that it’s gallons.

Stottlemeyer stated that we do more of the facility maintenance storm water training.

Kallio stated that she believes that she heard at INAFSM that our next MS4 Workshop is on December 7th that IDEM will put on? They were working on a location and I didn’t know if anybody else has heard.
Meeting adjourned

Kenton C. Ward, CFM
Hamilton County Surveyor

Attest __________________________
   Executive Secretary