

**IN THE SUPERIOR COURT NO. 5 OF HAMILTON COUNTY**

**CCS ENTRY**

Cause No. 29D05-\_\_\_\_\_ -SC- \_\_\_\_\_

\_\_\_\_\_  
v.  
\_\_\_\_\_

Date: \_\_\_\_\_

Judge's Approval: \_\_\_\_\_

*The Clerk will please enter the following entry on the Chronological Case Summary (This entry will not appear in the Record of Orders and Judgments):*

- Plaintiff appear(s) in person / by counsel / by representative.
- Defendant appear(s) in person / by counsel / by representative.
- Defendant fail(s) to appear.
- Plaintiff / Plaintiff's counsel / All parties fail to appear. Cause continued.
- Plaintiff's counsel / Plaintiff submits proof/affidavit of service to Defendant.
- Plaintiff / Defendant / Parties advised that a corporation/LLC/LLP must be represented by legal counsel in any claim over \$1,500.
- Record reflects no service / no return of service on Defendant. Cause continued to effect service of process. Plaintiff to file Alias Summons.
- Defendant did not receive 10 day notice since filing of complaint.
- Plaintiff to efile proposed default judgment with supporting affidavit(s) if not provided at the time of filing of the notice of claim and upon showing of good service on Defendant(s).
- Default judgment / Pre-trial Settlement Agreement / Agreed entry entered.
- Plaintiff / Plaintiff's counsel advises the Court that this cause will be dismissed. Plaintiff / Counsel to file appropriate motion to dismiss and order.
- Cause continued to set for compliance / damages / contested hearing on \_\_\_\_\_ at \_\_\_\_\_m.
- Parties / Plaintiff / Defendant notified in open court.
- Plaintiff notifies the Court that Defendant has made / will make payment. Cause continued. Plaintiff to notify the Court in writing if cause is to be re-set or will be dismissed.
- Notice of bankruptcy / receivership provided / filed. Further proceedings stayed.
- Witnesses sworn, evidence heard. Cause taken under advisement.
- Damages hearing set this date is vacated.

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