

Hamilton County Plan Commission

SIGN PERMIT Required Information

1. Completed Sign Permit Application. Please include complete mailing information and phone numbers and have both owner and renter of property sign the application.
2. Parcel ID number for property.
3. **Two copies of the site plan** of the property showing the location and setbacks of the sign. (Show all landscaping if required.)
4. Two copies of the design of the sign. Include the overall dimensions of the sign and identify what will be on the sign.
5. Submit one photograph of all signs/signage currently on the property.
6. Fees to be collected after the application is approved.

**Hamilton County Plan Commission
One Hamilton County Square
Suite 306
Noblesville, IN 46060**

SIGN APPLICATION PERMIT

Township

_____ Adams Zone District _____ Permit No. _____
_____ Noblesville Center Name _____ Fee: _____
_____ Wayne (Subdivision) _____ Approved by: _____
_____ White River BZA Docket No. _____ Date: _____
_____ P.C. Docket No. _____
_____ Parcel No. _____

Project Address: _____
Business Name: _____
Address: _____ Phone No. _____
Owner's Name: _____
Address: _____ Phone No. _____
Fax number: _____ Email address: _____
Installer's Name: _____
Address: _____ Phone No. _____

TYPE OF SIGN

_____ Free Standing _____ Permanent
_____ Wall _____ Temporary
_____ Window _____ Time sign will be
_____ Roof established if temporary
_____ Other

Height to top of sign from ground: _____ Dimensions of sign: _____
Square footage of sign: _____ Sides of sign: _____
Information on sign: _____
Construction Materials: _____
Landscaping required: _____

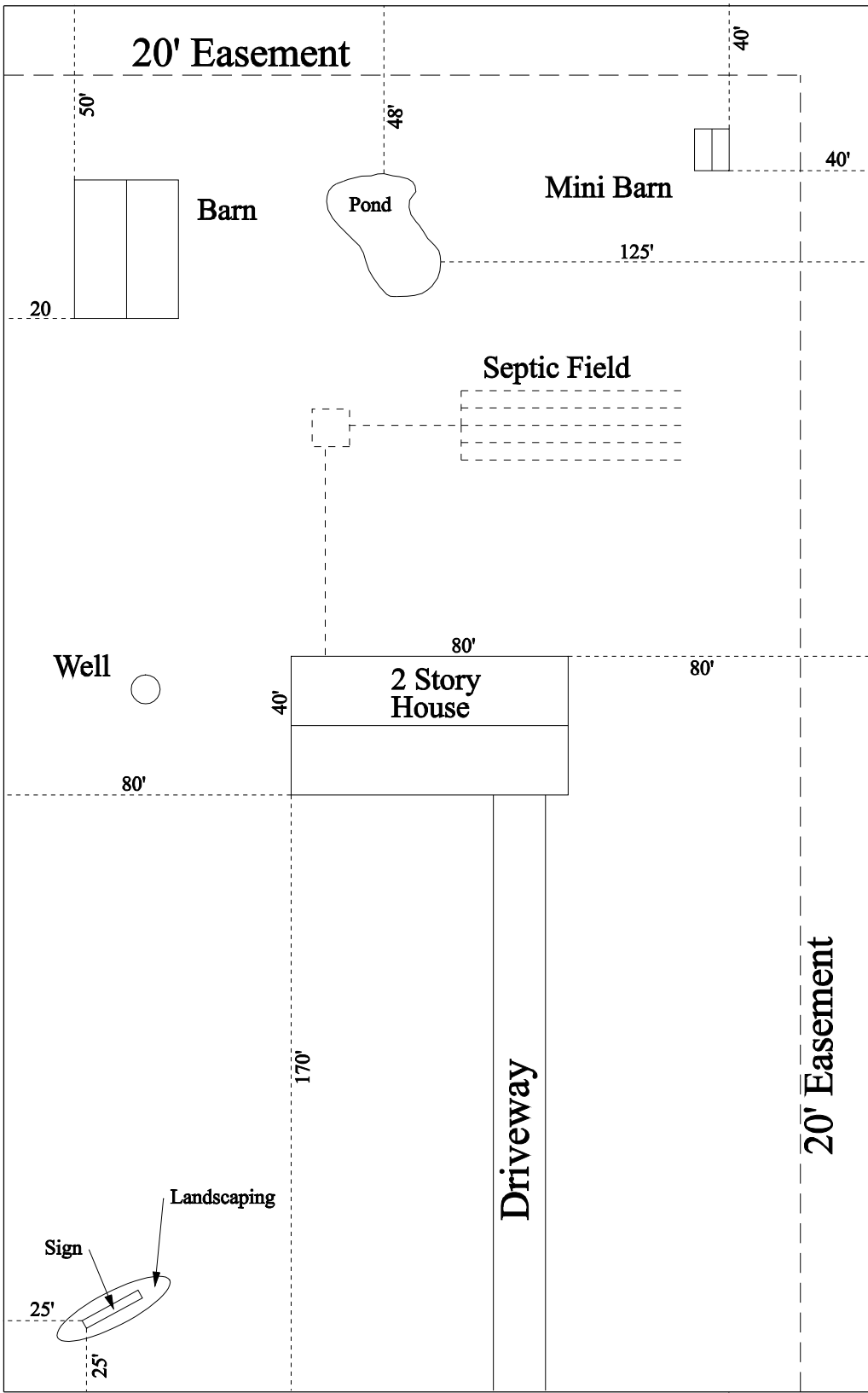
_____ Lighting _____ Non-lighted sign Installation date: _____

Photo attached: _____ Yes _____ No

Tenant Signature

Owner's signature

Date



Street Name

EXAMPLE SITE PLAN