

# Home Occupation

## Required Information

**Home occupation.** An occupation or profession carried on by a member of the household residing on the premises, conducted as a customary, incidental, and accessory use of a dwelling. For the purposes of this ordinance, a home day care facility shall not be considered a home occupation.

- Completed Permit Application.
- Site plan showing all existing structures.
- Drawing showing layout of the home and the area to be used for the Home Occupation. *\*\*Use of greater than 500 square feet of the structure for business purposes requires approval by the Indiana Fire Prevention and Building Safety Commission.*
- Description of business activities.
- List of equipment and supplies used for the Home Occupation.
- Show all parking spaces provided for clients and deliveries.
- Number of employees or relatives related to the Home Occupation.



# HAMILTON COUNTY PLAN COMMISSION

Construction of this Project shall start within (6) months of the date of this permit or the permit will expire.

All work must be completed within (18) months for Primary structures, and (9) months for Accessory structures.

**TOWNSHIP:**

- \_\_\_\_\_ Adams
- \_\_\_\_\_ Noblesville
- \_\_\_\_\_ Wayne
- \_\_\_\_\_ White River

Zone District: \_\_\_\_\_

Split Date: \_\_\_\_\_

Property Size: \_\_\_\_\_

Flood Plain Elev: \_\_\_\_\_

Structure Elev: \_\_\_\_\_

FIRM Map #: \_\_\_\_\_

 Building Permit Application Improvement Location Permit

PARCEL # \_\_\_\_\_

PERMIT # \_\_\_\_\_

Fee \_\_\_\_\_

Apv'd by \_\_\_\_\_ Date \_\_\_\_\_

- \_\_\_\_\_ Full Release
- \_\_\_\_\_ Conditional Release
- \_\_\_\_\_ Foundation Only
- \_\_\_\_\_ Structure Only

Estimated Project Cost \_\_\_\_\_

Is Total Disturbed Area Greater Than 1 Acre: Yes \_\_\_\_\_ No \_\_\_\_\_ Erosion Control Plan Included: Yes \_\_\_\_\_ No \_\_\_\_\_

Project Address \_\_\_\_\_ City \_\_\_\_\_

Owner's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Owner's Email Address \_\_\_\_\_

Builder's / Contractor's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Builder's/Contractor's Email Address \_\_\_\_\_

**OTHER APPROVALS REQUIRED:**

- Water Permit # \_\_\_\_\_
- Septic/Sewer Permit # \_\_\_\_\_
- Road Cut Permit # \_\_\_\_\_
- B. Z. A. Doc. # \_\_\_\_\_
- P. C. Doc. # \_\_\_\_\_
- Drainage/Surveyor \_\_\_\_\_

**CONDITIONS:****TYPE OF PERMIT:**

- \_\_\_\_\_ Change of Use
- \_\_\_\_\_ Improvement Location
- \_\_\_\_\_ Single Family
- \_\_\_\_\_ Duplex
- \_\_\_\_\_ Multi-Family
- \_\_\_\_\_ Retail Commercial
- \_\_\_\_\_ Office
- \_\_\_\_\_ Manufacturing
- \_\_\_\_\_ Warehouse

**TYPE OF IMPROVEMENT:**

- \_\_\_\_\_ Solar
- \_\_\_\_\_ Addition
- \_\_\_\_\_ Garage
- \_\_\_\_\_ Structural Alteration
- \_\_\_\_\_ Swimming Pool
- \_\_\_\_\_ Primary Ag. Bldg.
- \_\_\_\_\_ Finish Tenant Space
- \_\_\_\_\_ Site-Land Improvements
- \_\_\_\_\_ Home Occupation
- \_\_\_\_\_ Accessory Structure
- \_\_\_\_\_ Other \_\_\_\_\_

**BUILDING INFORMATION:**

Total Sq. Ft. Including Basement \_\_\_\_\_ Total Height in Feet Above Ground \_\_\_\_\_

Type of Construction: \_\_\_\_\_ Wood \_\_\_\_\_ Masonry \_\_\_\_\_ Metal \_\_\_\_\_ Post/ Beam

Roof Truss, Manufactured: \_\_\_\_\_ Yes \_\_\_\_\_ No Truss Supplied By \_\_\_\_\_

Type of Heat: \_\_\_\_\_ Gas \_\_\_\_\_ Electric \_\_\_\_\_ Geo Thermal \_\_\_\_\_ Solar \_\_\_\_\_ Wood

Type of Water Heater: \_\_\_\_\_ Gas \_\_\_\_\_ Electric \_\_\_\_\_ Geo Thermal \_\_\_\_\_ Solar

Foundation: \_\_\_\_\_ Crawl \_\_\_\_\_ Slab \_\_\_\_\_ Basement

Fireplace: \_\_\_\_\_ Masonry \_\_\_\_\_ Pre-Fab. Metal

Screened Porch: \_\_\_\_\_ Patio/Deck(Type) \_\_\_\_\_ Garage Floor Type \_\_\_\_\_ Central Air Conditioning: \_\_\_\_\_

Garage(# Bays) \_\_\_\_\_

**CERTIFICATION AND NOTICE OF INTENT TO COMPLY**

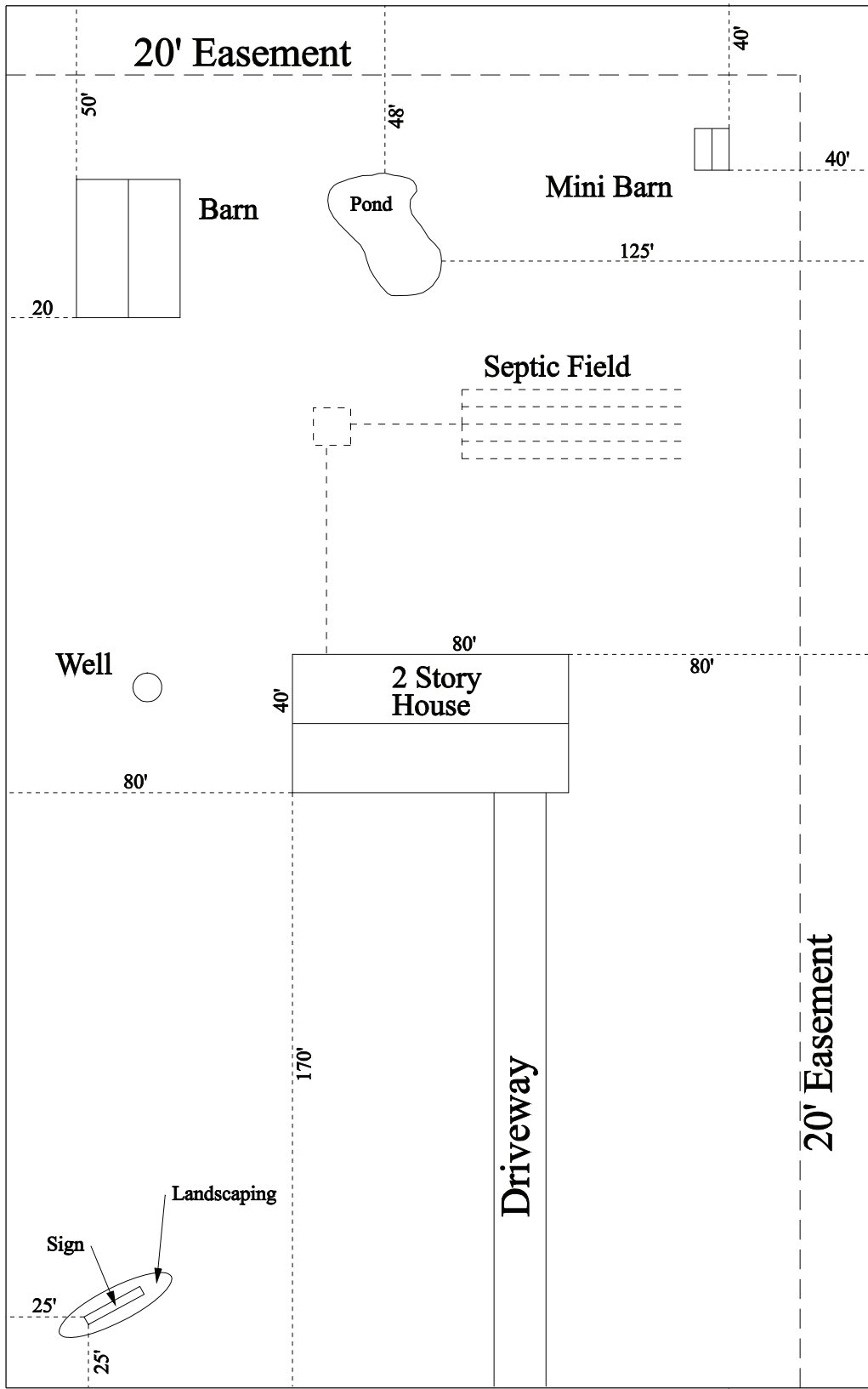
I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will conform to the regulations in the Building Code, the Zoning Ordinance, or private building restrictions, if any, which may be imposed on the above property by deed.

I, further certify that the construction will **not be used or occupied** until the proper certificates of occupancy and compliance are filed with the office of the Hamilton County Plan Commission, Occupation of any structure prior to the issuance of a C/O, will result in a penalty/fine.

Signature of Person Responsible for Construction

Home or Pool Owner

Date



Street Name

# EXAMPLE SITE PLAN